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SPU Library Annual Report 2015-2016

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Seattle Pacific University Library Annual Report 2015-2016

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Seattle Pacific University

LIBRARY

Discover, Create, Share



Seattle Pacific University
LIBRARY
Discover, Create, Share



Vision and Mission

The Seattle Pacific University Library's **vision** is to be central to the discovery, creation, and sharing of knowledge at Seattle Pacific University.

The SPU Library realizes this vision by pursuing its **mission** to provide collections, instruction, tools, spaces, and personnel to advance teaching, learning, and scholarship at SPU.

This report, organized by the library's seven guiding principles, highlights the work of library faculty and staff during the last year to fulfill our mission. Further details are captured in our Strategic Plan (see Appendix A).

Major accomplishments:

- Created a new front desk to combine information, technology, and access services.
- Created and filled a new Business and Social Sciences librarian position.
- Developed a new library instruction and engagement program for first-year students in connection with SPU's new first-year writing program.
- Developed a new framework for library instruction that integrates information literacy with related digital literacies.



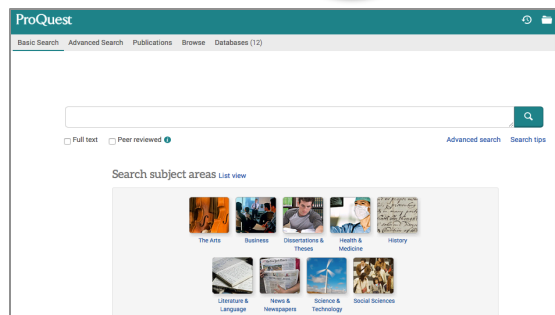
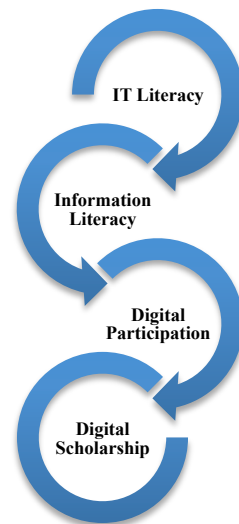
1. Institutional Effectiveness and Assessment

The library defines, develops, and measures outcomes that advance the mission of Seattle Pacific. The library engages in continuous planning and assessment to inform resource allocation and to meet its mission effectively and efficiently.

- Following a design thinking exercise at our Annual Retreat, library staff began exploring new ways to evolve instructional and research services related to digital literacy. These conversations led to an internal reorganization, the integration of two service desks, and the development of a Digital Literacy Framework.
- The library's assessment activities and Framework (see Appendix B) received a compliment from SPU's regional accreditor.
- Re-evaluations of e-resource investments led to the acquisition of 30 new research databases as well as a streaming video service. (See Appendix C for materials budget.)



**Digital
Literacy
@
The SPU
Library**





2. Collections

The library provides access to collections of sufficient quality, depth, diversity, format, and currency to support the teaching, learning, and scholarship mission of Seattle Pacific.

Access to:

- 232,496 print books and other physical media;
- 163,456 ebooks through the [Orbis Cascade Alliance](#) shared Ebook Program;
- 92,659 journals (mostly electronic);
- 149 research databases;
- Over 30 million items via Alliance Summit system.

Use:

- 37,427 books circulated, including 5,162 ebooks (about 9 per student);
- 2,858 reserve transactions;
- Over 155,000 full-text downloads from electronic resources;
- Over 17,600 downloads from [Digital Commons](#);
- 3,999 Summit items received, 3,415 items loaned;
- 2,930 interlibrary loan items received, 1,112 items loaned.

Special Collections:

- [Wesleyan Collection](#) (about 3,000 books);
- [Work and Faith Collection](#) (about 1,700 books, the papers of [Pete Hammond](#), and digital archives of the [Theology of Work Project](#));
- [University Archives](#) (about 1,300 linear feet);
- SPU Scholarship in [Digital Commons](#) (over 3,300 items).

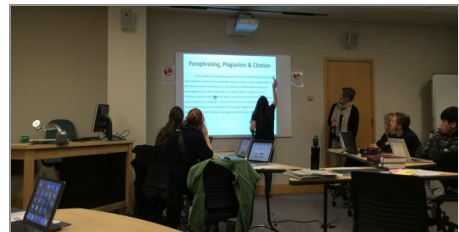




3. Educational Role

The library develops and supports information-literate learners who can reflectively discover, access, and use information effectively and ethically for academic success, research, and lifelong learning.

- Designed new first-year instruction and engagement program.
- Liaison librarians taught 194 information literacy sessions to 4,054 undergraduate and graduate students.
- Library staff taught “Digital Wisdom for Work,” a course on vocational discernment and technological skills, and led a “Digital Life after College” session for Life after College week.
- Librarians created or maintained over 200 online [Subject Guides](#) used more than 33,000 times.
- 4,005 in-person reference inquiries; 1,977 remote reference inquiries; and 839 research consultations.
- 2,074 visits to the [Tech Desk](#); 6,613 tech tools checked out.
- [Archives](#) use included 20 research visits, 91 inquiries, 2 class sessions, and an open house.
- Library staff contributed to faculty development workshops on online course materials, universal design, and educational technology.

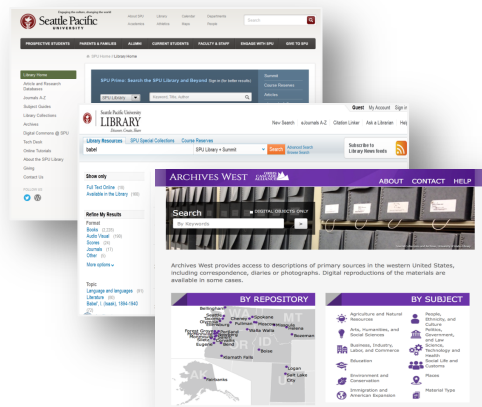




4. Discovery

The library enables users to discover information in all formats through service, organization of knowledge, and effective use of technology.

- Over 2 million searches of e-resources.
- 323,896 visits to library website, with an average time on site of about 3 minutes.
- 561 retrievals of 22 manuscript and archival collection [guides](#) through the Alliance [Archives West](#) portal.



5. Space

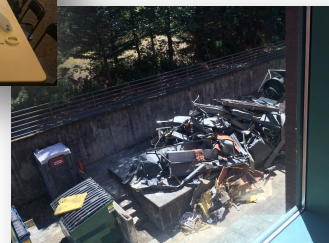
The library is a place where users interact with ideas in both physical and virtual environments to expand learning and facilitate the creation of new knowledge.

- 255,777 entries into the Ames Library (with an average of 8,983 during a typical week).
- 13,063 study room reservations.
- New art, plants, and technology throughout building.
- Maintained service during a power outage and planned replacement of HVAC system.



Left: Remote services in Weter Hall.

Below: Removing the old HVAC system.





6. Personnel and Professional Values

The library provides sufficient number and quality of personnel to ensure excellence and to function successfully in an environment of continuous change. Library staff advance professional values of intellectual freedom, intellectual property rights and values, user privacy and confidentiality, user-centered service, and collaboration.

- Completed a reorganization realigning many responsibilities and created a new Business and Social Sciences Librarian position. (See Appendix D for staff directory.)
- One faculty librarian was promoted to associate professor and another successfully completed a third-year review.
- Library faculty served on Deans' Cabinet, University Advisory Council, Assessment Committee, Curriculum Committee, Faculty Development Committee, Student Success Committee, Board of Student Media, and various task forces.
- Library staff supported Alliance governance and programs through Board, Council, and Team service.
- Library staff participated in a number of campus, virtual, local, and national professional development activities including education, conference attendance, and association leadership.
- Library staff advanced the professions of librarianship and educational technology through scholarly presentations and publications.



Leah Hannaford joined the library faculty in May as Business and Social Sciences Librarian.



Julie Jones joined the library staff in February as Cataloging Specialist



7. Outreach

The library engages the campus and broader community to educate, advocate, and promote its contributions to the academic and cultural mission of Seattle Pacific.

- Hosted 3rd successful year of [Creative Conversations](#), at which SPU community members shared works and works in progress. (See Appendix E for speakers.)
- Hosted a digital wisdom lecture series in November. Lectures available [online](#).
- Partnered with Seattle Public Library for New Student Orientation.
- Hosted first Night Against Procrastination winter quarter.
- Published fall issue of *Friends of the Library Newsletter* (see Appendix F.)
- Hosted “Teaching with Primary Sources Symposium” in March, which featured the work of four SPU faculty (schedule available [online](#)).
- Guided Dearborn Park students through a research project as part of “Going to College in the 5th Grade Day.”



Music professor Stephen Newby sharing his Hosea oratorio.



Theology professor Jana Bennett lecturing on identity and social media.



Students at NAP; President Martin speaking with students waiting in line for pizza.



Rare Book Librarian Anne Bahde speaking about primary source literacy standards.



Seattle Pacific University

LIBRARY

Discover, Create, Share

Appendix A: Strategic Plan



Seattle Pacific University Library Strategic Plan 2016-2018

Vision

The SPU Library is central to the discovery, creation, and sharing of knowledge at Seattle Pacific University.

Mission

The SPU Library provides collections, instruction, tools, spaces, and personnel to advance teaching, learning, and scholarship at Seattle Pacific University.

Guiding Principles¹

1. **Institutional Effectiveness and Assessment:** The library defines, develops, and measures outcomes that advance the mission of Seattle Pacific. The library engages in continuous planning and assessment to inform resource allocation and to meet its mission effectively and efficiently.
2. **Collections:** The library provides access to collections of sufficient quality, depth, diversity, format, and currency to support the teaching, learning, and scholarship mission of Seattle Pacific.
3. **Educational Role:** The library develops and supports information-literate learners who can reflectively discover, access, and use information effectively and ethically for academic success, research, and lifelong learning.
4. **Discovery:** The library enables users to discover information in all formats through service, organization of knowledge, and effective use of technology.
5. **Space:** The library is a place where users interact with ideas in both physical and virtual environments to expand learning and facilitate the creation of new knowledge.
6. **Personnel and Professional Values:** The library provides sufficient number and quality of personnel to ensure excellence and to function successfully in an environment of continuous change. Library staff advance professional values of intellectual freedom, intellectual property rights and values, user privacy and confidentiality, user-centered service, and collaboration.

¹ Principles adopted from *Standards for Libraries in Higher Education* (Chicago, Ill.: The Association of College and Research Libraries, 2011).



7. **Outreach:** The library engages the campus and broader community to educate, advocate, and promote its contributions to the academic and cultural mission of Seattle Pacific.

Goals, Objectives, and Strategies

1. Institutional Effectiveness and Assessment

- 1.1 The library's mission statement and goals align with and advance those developed by the institution.
 - 1.1.1 Review and update strategic plan (FY16). **Done** at staff fall retreat for 2016-18. A design thinking exercise led to changes in instructional services, service desks, and departments.
 - 1.1.2 Continue to enhance the vocational role of library through "Digital Wisdom for Work" class and work with Vocation Initiative (FY16). **Ongoing**. Library staff taught an online version of "Digital Wisdom for Work" (GS2950) and plan to offer it again in FY17. Library staff developed a "Digital Life after College" panel for the Center for Career and Calling's Life after College week.
 - 1.1.3 Explore ways to enhance the spiritual role of the library (FY17). **Ongoing**. Incorporated new reflective and ethical elements into new Digital Literacy Framework, to be developed further in FY17.
- 1.2 The library defines and measures outcomes that are aligned with institutional outcomes and accreditation guidelines, develops and maintains a body of evidence that demonstrates its impact in convincing ways, and plans based on data and outcomes assessment using a variety of methods both formal and informal.
 - 1.2.1 Review and update Assessment Framework and Assessment Plan based on NWCCU feedback (FY16). **Done**. The library's assessment activities and Framework received a "compliment" in the NWCCU evaluation report: "The library's assessment activities are well-grounded in SPU strategic goals as well as recognized professional standards and are used regularly and effectively to inform continuous improvement of library collections and services."
 - 1.2.2 Create a performance dashboard of key performance indicators (FY17).
 - 1.2.3 Capture evidence of student success related to the library (FY17). Librarian appointed to new Student Success Committee.
- 1.3 The library's budget is sufficient to provide resources to meet institutional expectations and the library allocates human and financial resources effectively and efficiently.
 - 1.3.1 Complete e-resource reinvestments based on FY15 reviews and decisions. (FY16). **Done**. Added a number of electronic resources such as ProQuest Central and Kanopy Streaming Video.
 - 1.3.2 Conduct peer comparisons/analysis (FY17).
- 1.4 The library partners with multiple institutions for greater cost-effectiveness and to expand access to resources and services.



- 1.4.1 Participate in Alliance programs and activities. **Ongoing.** The University Librarian served on the Board of Directors as Treasurer in FY16. The library hosted an Alliance-sponsored symposium on teaching with primary sources in March 2016 and a number of staff attended the Summer Meeting and engaged in other Alliance activities.
 - 1.4.2 Continue partnership with Seattle Public Library for New Student Orientation and other programs. **Ongoing.** Hosted a shared table at New Student Orientation in 2015.
 - 1.5 Library personnel participate in campus decision making needed for effective library management and model a culture of continuous improvement.
 - 1.5.1 Participate in faculty and staff governance. **Ongoing.** Liz Gruchala-Gilbert served as chair of the Curriculum Committee; Kristen Hoffman served on the Faculty Development Committee; Adrienne Meier served on the Assessment Committee; Cindy Strong served on the Student Success Committee; Carrie Fry served on the Universal Design Task Force as well as co-led a faculty in-service workshop on universal design.
 - 1.5.2 All staff engage in library and campus initiatives. **Ongoing.**
- ## 2. Collections
- 2.1 The library provides access to collections, consisting of resources in a variety of formats, which are aligned with areas of research, curricular foci, or institutional strengths.
 - 2.1.1 Review and update monograph allocations (FY16). **Done.**
 - 2.1.2 Update secondary collection development policies (FY17). **Done.** The Collection Development Committee created a template and a number of disciplinary codicils were completed in FY16.
 - 2.2 The library has the infrastructure to collect, organize, provide access to, disseminate, and preserve collections needed by users. The library ensures long-term access to the scholarly and cultural record.
 - 2.2.1 Continue to grow DC@SPU collections (FY16). **Ongoing.** Significant content related to SPU's 125th anniversary was digitized this year and we now have electronic theses and dissertations from every school. Deposits went up 10% (to more than 330 items), and the number of downloads more than doubled this year (from about 12,500 to over 29,000).
 - 2.2.2 Develop publishing services (FY18).
 - 2.2.3 Maintain WEST and Alliance affiliations. **Ongoing.**
 - 2.3 The library collects and ensures access to a distinctive local collection, including unique materials, developed in the context of the collective collection of the Orbis Cascade Alliance.
 - 2.3.1 Continue to develop established special collections. **Ongoing.**



2.3.2 Identify potential distinctive collections to develop tied to university and provost strategic initiatives. **Ongoing.** New curricula and academic initiatives shaped reallocation decisions this year.

2.4 The library educates users on issues related to economic and sustainable models of scholarly communication.

2.4.1 Continue to grow scholarly communications program (FY16). **Ongoing.**

2.4.2 Connect scholarly communications program with Faculty Scholarship reporting (FY16). **Ongoing.** This was explored but a number of technological barriers remain unresolved. Will continue to explore and reevaluate in 2017.

3. Educational Role

3.1 Library personnel collaborate with faculty and others regarding ways to incorporate library collections and services into effective education experiences for students.

3.1.1 Continue to develop non course-specific LibGuides (FY16). **Ongoing.** Need to reevaluate plan in 2017.

3.1.2 Integrate digital literacy into library programming (FY16). **Done.** Integrated Tech Desk into Circulation Desk, creating a new Front Desk offering information, technology, and access services. Incorporated information and computer technology literacies into a Digital Literacy Framework.

3.2 Library personnel collaborate with faculty to embed information literacy learning outcomes into curricula, courses, and assignments.

3.2.1 Develop information and digital literacy outcomes instruction program (FY16). **Done.** Created a new Digital Literacy Framework including information technology (IT) literacy, information literacy, digital participation, and digital scholarship.

3.2.2 Develop library components of first-year experience (i.e., colloquia and writing sequences) (FY16). **Done.** Created outlines, modules, and exercises for new disciplinary writing class as well as supplemental programming for first-year students.

3.3 Library personnel model best pedagogical practices for classroom teaching, online tutorial design, and other educational practices. They provide regular instruction in a variety of contexts and employ multiple learning platforms and pedagogies.

3.3.1 Continue peer and session evaluations (FY16). **Ongoing.**

3.3.2 Identify professional development needs (FY17).

3.4 Library personnel collaborate with campus partners to provide opportunities for faculty professional development.

3.4.1 Identify faculty professional development needs/opportunities (FY16). **Ongoing.** Librarians contributed to faculty development workshops on online course materials and universal design.



3.4.2 Offer new faculty development sessions in collaboration with CSFD/ETM (FY17).

3.5 The library has distinctive spaces for teaching and learning and the technological infrastructure to keep current with advances in teaching and learning technologies.

3.5.1 Continue collaborative work with ETM (FY16). **Not done.** Need to continue discussions about new types of spaces on the Lower Level in FY17.

3.5.2 Developed teaching spaces outside of classroom (e.g., presentation practice room) (FY18).

4. **Discovery**

4.1 The library provides one-on-one assistance through multiple platforms to help users find information.

4.1.1 Define core knowledge and service expectation for all staff and students as part of reorganization (FY16). **Done.** Updated responsibilities and internal documentation, and developed a training plan for all staff and students.

4.1.2 Review Reference services and platforms (FY17).

4.2 The library organizes information for effective discovery and access.

4.2.1 Update workflows connected with new SILS (FY16). **Ongoing.** Focused on reserves. Conducted some usability testing and updated payment and analytic functionalities.

4.2.2 Enhance discovery of special collections (FY16). **Ongoing.** Explored virtual bookplates.

4.3 The library integrates library resource access into institutional web and other information portals and develops resource guides to provide guidance and multiple points of entry to information.

4.3.1 Update Subject Guides platform (FY16). Planned for summer 2016.

4.3.2 Support electronic reserves (FY17).

4.4 The library creates and maintains interfaces and system architectures that include all resources and facilitates access from preferred user starting points. The library has technological infrastructure that supports changing modes of information and resource discovery and serves as a gateway to consortial and other resources beyond itself.

4.4.1 Integrate ILL and document delivery services into Access Services (FY16). **Ongoing.** Moved ILL/DD specialist from Technical Services to Access Services.

4.4.2 Assess and update website (FY17). Began working on new staff pages for fall 2016.

5. **Space**

5.1 The library creates intuitive navigation that supports self-sufficient use of virtual and physical spaces.



- 5.1.1 Create new signs and displays for Front Desk and Reference Desk (FY16).
Ongoing. Removed old signs and sought feedback and explored options for new signs.
- 5.1.2 Create new section and space guides (FY17).
- 5.1.3 Integrate navigation through physical and virtual library space (FY17). **Ongoing.**
- 5.2 The library provides safe, secure, and technologically robust physical and virtual environments conducive to study, research, and work.
 - 5.2.1 Update Facilities Plan and priorities (FY16). **Done.** Incorporated new PA system into security procedures.
 - 5.2.2 Incorporate new announcement system into security procedures (FY16). **Done.**
- 5.3 The library provides clean, inviting, up-to-date, adequate physical space with suitable environmental conditions, well-maintained equipment and furnishings, and convenient hours for its services, personnel, resources, and collections.
 - 5.3.1 Update art in library (FY16). **Done.** Added Ames Western maps and Chamness's campus sketches. Archives photographs to be added this summer. Also added new plants.
 - 5.3.2 Finalize plans for a 24/7 space (FY16). **Done.** To be expanded in FY17.
 - 5.3.3 Continue to upgrade furniture and technology (FY16). **Ongoing.** Removed shelving on Main Level to open up more study space.
- 5.4 The library designs pedagogical spaces to facilitate collaboration, learning, and the creation of new knowledge.
 - 5.4.1 Explore partnerships with Center for Learning and Writing Center (FY17).
Ongoing. Collaborated with Writing Center to host tutors in library.
- 5.5 The library uses physical and virtual spaces to provide access to programs, exhibits, lectures, and other cultural activities.
 - 5.5.1 Explore new programming opportunities (FY16). Hosted "Digital Wisdom" lecture series in November 2015; first Night Against Procrastination winter quarter 2016; a hackathon in February 2016.
 - 5.5.2 Install light labyrinth at bottom of stairwell (FY17).
- 6. **Personnel and Professional Values**
 - 6.1 Library personnel are sufficient in quantity to meet the diverse teaching and research needs of faculty and students. They have education and experience sufficient to their position and the needs of the institution, and they are professionally competent, diverse, and empowered.
 - 6.1.1 Reorganize Access Services, reallocate responsibilities, and create new Business and Social Sciences Librarian position (FY16). **Done.**
 - 6.1.2 Establish library Diversity Committee (FY17).



6.2 Library personnel demonstrate commitment to ongoing professional development, maintaining and enhancing knowledge and skills for themselves and their coworkers, and they contribute to the knowledge base of the profession.

6.2.1 Create new training documentation and plan for all staff and students and part of reorganization (FY16). **In process.** Creating staff wiki and developing training modules for fall.

6.2.2 Provide diversity training for all staff (FY17).

6.2.3 Create comprehensive professional development plan for all staff (FY17).

6.2.4 Encourage library scholarship. **Ongoing.**

6.3 The library resists all efforts to censor library resources and protects each library user's right to privacy and confidentiality.

6.3.1 Update challenge procedures (FY16). **Done.**

6.3.2 Update privacy procedures (FY16). **Done.**

6.4 The library respects intellectual property rights, advocating for balance between the interests of information users and rights holders, and supports academic integrity and deters plagiarism through policy and educational programming.

6.4.1 Provide leadership on intellectual property rights. **Ongoing.**

6.5 The library commits to a user-centered approach and demonstrates the centrality of users in all aspects of service design and delivery in the physical and virtual environments.

6.5.1 Incorporate principles of universal design into services (FY16). **Ongoing.**

6.5.2 Conduct usability testing of Primo with students (FY17).

6.6 The library engages in collaborations both on campus and across institutional boundaries.

6.6.1 Explore new collaborative opportunities through Digital Commons (FY16). **Ongoing.**

6.6.2 Explore new collaborative opportunities through LibGuides (FY16). **Ongoing.**

7. Outreach

7.1 The library communicates with the campus community regularly about how it collects evidence, documents successes, makes improvements, shares assessments results, contributes to student learning and academic success, and highlights its value in the educational mission and in institutional effectiveness.

7.1.1 Continue to refine Outreach Plan. **Ongoing.** Published fall 2015 issue of the *Friends of the Library Newsletter*, which announced the use of funds from the Friends of the Library Endowment to acquire new research databases.

7.1.2 Create assessment LibGuide (FY16). **Done.**

7.2 The library contributes to external relations through communications, publications, events, and donor cultivation and stewardship.

7.2.1 Continue to refine Outreach Plan (FY16). **Ongoing.** Began planning for fall communication plan.



7.2.2 Support 125th anniversary activities (FY17). **Ongoing.** The University Archivist provided substantial research support for *Rooted in Mission: The Founding of Seattle Pacific University, 1891-1916* (Reedy Press, 2016).

7.3 Library personnel convey a consistent message about the library and engage in their role as ambassadors in order to expand user awareness of resources, services, and expertise.

7.3.1 Broaden liaison model as part of an Outreach Plan (FY17).

7.3.2 Establish undergraduate research award (FY17).



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Appendix B: Assessment Framework

SPU Library Assessment Framework

Principle	Performance Indicator	Outcomes	Assessment	Evidence
1. Institutional Effectiveness and Assessment: The library defines, develops, and measures outcomes that advance the mission of Seattle Pacific. The library engages in continuous planning and assessment to inform resource allocation and to meet its mission effectively and efficiently.	1.1 The library's mission statement and goals align with and advance those developed by the institution.		Developed in conjunction with university strategic planning and annually reviewed at staff retreat.	Strategic Plan
	1.2 The library defines and measures outcomes that are aligned with institutional outcomes and accreditation guidelines, develops and maintains a body of evidence that demonstrates its impact in convincing ways, and plans based on data and outcomes assessment using a variety of methods both formal and informal.	NWCCU and other accreditors determine library meets relevant standards (e.g., NWCCU standard 2.E).	Staff participate in library, campus, and external assessment and accreditation activities; Assessment Framework and plans regularly reviewed by Library Assessment Committee; collect feedback from surveys (e.g., LibQUAL), liaisons, and Student Advisory Group; evaluate performance indicators.	Annual Report; Assessment Framework; Academic Program Reviews; Accreditation Reports
	1.3 The library's budget is sufficient to provide resources to meet institutional expectations and the library allocates human and financial resources effectively and efficiently.	Regular budget enhancements tied to university mission fulfillment (e.g., FTE for additional hours, funds for new resources, facilities improvements).	Annual reviews of resource investments and alignments; annual prioritization of enhancement opportunities; ongoing review of e-investments.	Budget
	1.4 The library partners with multiple institutions for greater cost-effectiveness and to expand access to resources and services.	Increase access to consortial resources.	Orbis Cascade Alliance (OCA) membership and participation (e.g., through Council and other groups).	Annual Report
	1.5 Library personnel participate in campus decision making needed for effective library management and model a culture of continuous improvement.		Staff participate in faculty and staff governance as well as library and campus-wide programs and initiatives.	Work and Professional Development Plans (PDPs)
2. Collections: The library provides access to collections of sufficient quality,	2.1 The library provides access to collections, consisting of resources in a variety of formats, which are aligned with areas of research,	Students find resources that support their coursework; faculty find resources	Faculty and student feedback through liaisons; collection use analysis; LibQUAL surveys.	Collection Development Plan; Annual Report; collection use and

depth, diversity, format, and currency to support the teaching, learning, and scholarship mission of Seattle Pacific.	curricular foci, or institutional strengths.	that support their scholarship.		access metrics
	2.2 The library has the infrastructure to collect, organize, provide access to, disseminate, and preserve collections needed by users. The library ensures long-term access to the scholarly and cultural record.		Participation in OCA and Western Storage Regional Trust; Digital Commons platform development.	Collection Development Plan; Digital Commons
	2.3 The library collects and ensures access to a distinctive local collection, including unique materials, developed in the context of the collective collection of the Orbis Cascade Alliance.		Ongoing development and evaluation of archives, Wesleyan, Work and Faith, and SPU Works collections and endowments; ongoing development and evaluation of Digital Commons as SPU's institutional repository.	Annual Report; Special Collections Policy
	2.4 The library educates users on issues related to economic and sustainable models of scholarly communication.		Ongoing development and evaluation of scholarly communications program, including faculty workshops.	Annual Report
3. Educational Role: The library develops and supports information-literate learners who can discover, access, and use information effectively for academic success, research, and lifelong learning.	3.1 Library personnel collaborate with faculty and others regarding ways to incorporate library collections and services into effective education experiences for students.	Students learn how to discover and use library and information resources.	Regularly review Instruction Session Log, Subject Guides, Instruction Session Evaluations.	Library Instruction Program documents; Number of sessions, session attendance, session evaluations; Subject Guides use
	3.2 Library personnel collaborate with faculty to embed information literacy learning outcomes into curricula, courses, and assignments.	Faculty incorporate library resources and instruction into General Education courses and other appropriate courses.	Regularly review instruction Session Log and Subject Guide; librarians provide input on curricular changes (e.g., through Curriculum Committee).	University and academic program learning outcomes; Library Instruction Program documents; Subject Guides
	3.3 Library personnel model best pedagogical practices for classroom teaching, online tutorial design, and other educational practices. They provide regular instruction in a		Training materials and online tutorials; peer and session evaluations.	Library Instruction Program documents; PDPs and Faculty Review Files

	variety of contexts and employ multiple learning platforms and pedagogies.			
	3.4 Library personnel collaborate with campus partners to provide opportunities for faculty professional development.		Continue to offer and evaluate development opportunities with and through the Center for Scholarship and Faculty Development.	Annual Report
	3.5 The library has distinctive spaces for teaching and learning and the technological infrastructure to keep current with advances in teaching and learning technologies.		Ongoing evaluation and enhancement of active learning spaces in library.	Annual Report; Facilities Plan
4. Discovery: The library enables users to discover information in all formats through service, organization of knowledge, and effective use of technology.	4.1 The library provides one-on-one assistance through multiple platforms to help users find information.	Students get the information they need.	Regularly review activity in consultation management system; regularly review core knowledge and expectations; student training evaluations; review qualifications for advanced levels of service.	Reference inquiries; research, technological, and other consultation metrics
	4.2 The library organizes information for effective discovery and access.		Web, SILS, Digital Commons, and Archives West analytics.	Site metrics
	4.3 The library integrates library resource access into institutional web and other information portals and develops resource guides to provide guidance and multiple points of entry to information.		Web and Subject Guides development.	Subject Guides
	4.4 The library creates and maintains interfaces and system architectures that include all resources and facilitates access from preferred user starting points. The library has technological infrastructure that supports changing modes of information and resource discovery and serves as a gateway to consortial and other resources beyond itself.		Web platform development.	Internet portals

<p>5. Space: The library is a place where users interact with ideas in both physical and virtual environments to expand learning and facilitate the creation of new knowledge.</p>	5.1 The library creates intuitive navigation that supports self-sufficient use of virtual and physical spaces.		Regularly review and update signage, website, and virtual tour.	Facilities Plan; Digital Display; Virtual Tour; Signage; Room reservation system	
	5.2 The library provides safe and secure physical and virtual environments conducive to study and research.		Regularly review Access Services policies and safety and security procedures.	Facilities Plan; Safety and Security Procedures	
	5.3 The library provides clean, inviting, and adequate space, conducive to study and research, with suitable environmental conditions and convenient hours for its services, personnel, resources, and collections. The library's physical space features connectivity and up-to-date, adequate, well-maintained equipment and furnishings.	Students fully use library spaces for their academic work.		Regular head counts and area surveys; regularly monitor and review facilities use and feedback.	Annual Report; Facilities Plan; Building use metrics
	5.4 The library designs pedagogical spaces to facilitate collaboration, learning, and the creation of new knowledge.	Students are able to work on complex and collaborative projects in the library.		Ongoing analysis of space use.	Annual Report; Facilities Plan; Building use metrics
	5.5 The library uses physical and virtual spaces to provide access to programs, exhibits, lectures, and other cultural activities.	SPU community members and others engage with library events and exhibitions.		Participation at Creative Conservations and other events; engagement calendar; feedback about exhibitions.	Annual Report; Outreach Plan
<p>6 Personnel and Professional Values: The library provides sufficient number and quality of personnel to ensure excellence and to function successfully in an</p>	6.1 Library personnel are sufficient in quantity to meet the diverse teaching and research needs of faculty and students. They have education and experience sufficient to their position and the needs of the institution, and they are professionally competent, diverse, and empowered.		Regular reviews of job descriptions and classifications.	Staff listing; Job Descriptions; PDPs.	
	6.2 Library personnel demonstrate		Ongoing internal professional	PDPs	

environment of continuous change. Library staff advance professional values of intellectual freedom, intellectual property rights and values, user privacy and confidentiality, user-centered service, and collaboration.	commitment to ongoing professional development, maintaining and enhancing knowledge and skills for themselves and their coworkers, and they contribute to the knowledge base of the profession.		development coordination and planning; ongoing cross-department training; provide new leadership opportunities for staff.	
	6.3 The library resists all efforts to censor library resources and protects each library user's right to privacy and confidentiality.		Regularly review internal procedures and external policies.	Collection Development Policy and other relevant policies published on website
	6.4 The library respects intellectual property rights, advocating for balance between the interests of information users and rights holders, and supports academic integrity and deters plagiarism through policy and educational programming.		Regularly review and updates training materials; provide regular professional development opportunities for faculty and staff.	Annual Report; Subject Guides; Presentations and training materials
	6.5 The library commits to a user-centered approach and demonstrates the centrality of users in all aspects of service design and delivery in the physical and virtual environments.		Consult with users regarding initiatives and improvements; regularly review and respond to feedback from liaison meetings with faculty, LibQUAL surveys, Student Advisory Group, etc.	Annual Report; Facilities Plan; Outreach Plan
	6.6 The library engages in collaborations both on campus and across institutional boundaries.		Participate in library consortia and professional associations; ongoing development of cross-campus connections through Digital Commons and Subject Guides.	Consortial memberships; PDPs; Digital Commons and Subject Guides
7. Outreach: The library engages the campus and broader community to educate, advocate, and promote its contributions to the	7.1 The library communicates with the campus community regularly about how it collects evidence, documents successes, makes improvements, shares assessments results, contributes to student learning and academic success, and		Review regular communications with campus through email distribution lists, faculty liaisons, social media, and other communication channels.	Annual Report; Outreach Plan

academic and cultural mission of Seattle Pacific.	highlights its value in the educational mission and in institutional effectiveness.			
	7.2 The library contributes to external relations through communications, publications, events, and donor cultivation and stewardship.	Community members participate in library events. Donations increase.	Review regular communications and engagement activities; cultivate donors.	Annual Report; Outreach Plan; Endowment reports
	7.3 Library personnel convey a consistent message about the library and engage in their role as ambassadors in order to expand user awareness of resources, services, and expertise.		Regularly review internal communications and events; promote brand.	Annual Report; Outreach Plan



Appendix C: Materials Expenditures

From Library Budget

	2011-12	2012-13	2013-14	2014-15	2015-16
Books	\$136,428	\$146,185	\$150,284	\$138,787	\$181,987
Journals	\$372,771	\$385,179	\$406,681	\$437,672	\$453,277
Databases	\$166,191	\$173,595	\$183,790	\$203,913	\$207,346
Total	\$675,390	\$704,959	\$740,755	\$780,372	\$842,610

From School Budgets

	2011-12	2012-13	2013-14	2014-15	2015-16
SPFC	\$64,339	\$71,132	\$60,887	\$68,877	\$58,565
SOT	\$19,903	\$20,068	\$19,707	\$8,643	N/A
Total	\$84,242	\$91,200	\$80,594	\$77,520	\$58,565



Appendix D: Library Staff and Organizational Structure

SPU Library Staff, 2016



Michael Paulus
University Librarian; Associate Professor



Carrie Fry
Sciences Librarian; Instructor



Liz Gruchala-Gilbert
College of Arts and Sciences Librarian; Associate Professor



Leah Hannaford
Business and Social Sciences Librarian; Instructor



Kristen Hoffman
Psychology and Scholarly Communications Librarian; Instructor



Ryan Ingersoll
Head of Library Technology



Julie Jones
Cataloging Specialist



Jo Krogh
Budget Manager and Administrative Assistant to the University Librarian



Vance Lindahl
Interlibrary Loan and Document Delivery Specialist



Zachary McNay
Access Services Specialist



Seattle Pacific University

LIBRARY

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Adrienne Meier
University Archivist; Instructor



Christina Nofziger
Access Services Specialist



Becky Paulson
Acquisitions Librarian; Assistant Professor



Stephen Perisho
Theology and Philosophy Librarian; Associate Professor



Maryann Shaw
Serials Specialist, Technical Services



Johanna Staman
Head of Access Services



Cindy Strong
Education Librarian; Instructor



Natalee Vick
Head of Technical Services; Instructor



Access Services Specialist

Open
Position



Appendix E: Creative Conversations Presentations

Fall 2015

- **Stephen Newby**, Music: “Creating New Music for ‘Hosea – an Oratorio’” (October 22)
- **Karen Snedker** and **Jennifer McKinney**, Sociology: “From Charity to Change: A Christian University Responds to Homelessness” (November 5)
- **Richard Scheuerman**, Education: “Help Wanted: World's Seventh Largest ‘Country’ Seeks Ambassadors – SPU and Global Orphan Nation” (November 12)
- **Bomin Shim**, Nursing: “Finding Meaning in the Dementia Caregiving Relationship” (November 19)

Winter 2016

- **Michael Paulus**, Library, **Bruce Baker**, Business, **Mike Lanford**, Theology: “Digital Wisdom: Continuing the Conversation” (February 4)
- **Al Erisman**, Business: “Business, Theology, and Mathematics” (February 11)
- **Amy Robertson** and **Rachel Scherr**, Physics: “Responsive Teaching in Science and Mathematics” (February 18)
- **Kerry Dearborn**, Theology: “Drinking From the Wells of New Creation: The Holy Spirit and Imagination in Reconciliation” (February 25)

Spring 2016

- **Camellia Freeman**, *Image* Milton Fellow: “Writing the Body: Form, Politics, and Physicality in the Personal Essay” (April 28)
- **Rolin Moe**, Educational Technology and Media: “Defining Innovation: A Critical Look at the Language of Educational Progress” (May 12)
- **Robert Baah**, Spanish: “Psalm 58 and the Way of Justice: Perspectives from Father Ernesto Cardenal” (May 19)



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Appendix F: *Friends of the Library Newsletter*



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FRIENDS OF THE LIBRARY NEWSLETTER | AUTUMN 2015

Partnering for New Resources



Collaboration and digital technologies are two of the most important trends impacting libraries today. New and emerging technologies present many challenges and opportunities for libraries, but new collaborative partnerships enable libraries to improve as well as evolve collections and services. As one of 37 academic libraries in the [Orbis Cascade Alliance](#), which exists “to advance institutional missions through collaboration and innovation,” the SPU Library is part of a leading organization that is discovering new ways to create and share digital content and systems.

This last summer, with funds generated by the Friends of the Library Endowment, the Library was able to subscribe to a new and discounted Alliance Collection Package. This package, anchored by the cross-disciplinary research tool [ProQuest Central](#), provides members of the SPU

SPU Library Numbers

In academic year 2014–15:

267,818
people entered the library.

37,412
books were checked out.

210
information literacy sessions
were taught by librarians.

10,971
reference, research, and
technology consultations took
place.

Orbis Cascade Alliance Numbers

SPU is one of **37** universities and colleges in the Orbis Cascade Alliance.

Combined, there are over **30 million** items in Alliance libraries.

The Alliance provides access to about **140,000** e-books.

SPU patrons checked out **3,054** items from other Alliance libraries.

community with expanded access to 37 research databases in subjects such as business, psychology, and religion. The ProQuest platform and content, already familiar to many at SPU, is fully integrated with SPU's [discovery system](#) — a new search tool developed and shared by all Alliance libraries.

Our Library is fortunate to be part of such a strong and innovative library consortium, which enables us to leverage our financial resources for greater access to and use of library resources. The Library is also blessed to have a committed group of supportive friends, who believe in our [mission](#) and provide us with financial support to fulfill it.

Archives West



In addition to our shared and more comprehensive discovery system, the Alliance provides a service and a specialized search tool that exposes archival and manuscript collections held in libraries, archives, and other cultural institutions in the western United States. Previously called Northwest Digital Archives, the new [Archives West](#) website includes enhanced access to expanded content.

The SPU Library has been contributing information about its [archival materials](#) to this program for a number of years and adds to it regularly. Through Archives West, researchers can discover information about the [John Newton Letters](#) recently featured in [Response](#); the [personal papers of Pete Hammond](#), whose personal library established the core of the [Work and Faith Collection](#); and various record groups that are part of the [SPU Archives](#). An increasing amount of digitized content from these collections — especially content related to the early history of SPU — is available through the Library's [Digital Commons](#) repository.

The SPU Library delivered **3,070** items to other Alliance libraries.

For more information about the Library in 2014–15, see our [Annual Report](#).

Connect

Become a Friend of the Library by giving to an endowment that enhances both the quantity and quality of the resources available to students and scholars at SPU. If you are not already a member, or have not yet renewed your annual membership, please visit the Friends of the Library [giving site](#).

Attend the Library's speaker series [Creative Conversations](#), in which members of the SPU community share scholarly and creative works in progress. The series runs during the school year and is open to the public.

Follow the Library's [blog](#) and [Twitter account](#).

Explore the Library's website, and the resources and services available through it, by visiting spu.edu/library.

At the Intersection of Technology and Theology



This November, the Library is hosting a series of lectures titled “Digital Wisdom: Conversations at the Intersection of Technology, Theology, and Culture.” With funding from the Provost’s Academic Innovation Fund and SERVE, three theologians are visiting SPU to discuss issues related to living wisely in the digital age:

- **Tuesday, November 3:** Jana Bennett (University of Dayton), “In the Beginning, Who Created? A Discussion of Theology, Identity, and Social Media.” Dr. Bennett is author of *[Aquinas on the Web?: Doing Theology in an Internet Age](#)* (T&T Clark, 2012).
- **Thursday, November 12:** Brent Waters (Garrett-Evangelical Theological Seminary), “Mapping the Moral Terrain of the Emerging Technoculture: Living Faithfully Between Babylon and Jerusalem.” Dr. Waters is author of *[Christian Moral Theology in the Emerging Technoculture: From Postman Back to Human](#)* (Ashgate, 2014).
- **Monday, November 30:** Michael Burdett (Oxford University), “Forming the (Virtual) Self: Christian Practice and Internet Living.” Dr. Burdett is author of *[Eschatology and the Technological Future](#)* (Routledge, 2015).

All lectures will be at 7 p.m. in the Ames Library Seminar Room and are open to the public. More information is available from the related [project site](#), where we will share recordings of these lectures. We have been discussing the concept and practice of digital wisdom within the Library for some time now (see last [autumn's newsletter](#)), and we are excited to see this conversation continue through and beyond these lectures.